
Inventory v2.96 DEMO Program with Card Swipe Ability - AISES 2017

Karen LeBlanc <karen.leblanc@american-tradeshow.com>

Tue, Sep 19, 2017 at 2:07 PM

To: Andrew Asaro <andrew.asaro@american-tradeshow.com>, Courtney Thomas <courtneyjthomas1990@gmail.com>

Cc: John Gorumba <john.gorumba@american-tradeshow.com>, Keith LeBlanc <keith.leblanc@american-tradeshow.com>

Hi Andrew and Courtney –

Attached is a copy of the DEMO INVENTORY PROGRAM to use at AISES 2017.

In order for this inventory program to work properly... Please make sure you are connected to the ATS MiFi card before opening the program.

As a reminder that this is a demo program and we are still in testing and upgrading this program. This program will be used at AISES 2017 only.

Please do not enter any test records into this system... This is live data, and test records will cause our system to go out of balance.

Please contact me, John or Keith if you have any questions.

Thanks

Karen

HOW TO USE:

Once you open this program, link into the inventory data file that Denise sent you.

Install the credit card swiper in an open USB port (please keep it plugged in at all times)

When you have an Onsite order you will need to go back to the start screen (menu).

Press the “Enter New Onsites” button.

A pop up form will open where you need to enter the Company name and the Email.

Press “Save” and the full screen will open. If you have time while entering the order, enter all details onto this form. (If you need to, you can go back to screen while you are auditing your book and add the remaining details).

Once you chose the product they are buying you need to enter the qty and the price.

Once that has been entered you can hit the “Payment” button.

Change the payment type to the type of card used and then swipe the card.

The final piece you need is the CVV code on the card. This field will be set to focus if you swiped the card.

Now press “Authorize”. You should get a message that it completed.

If it is completed (paid), a receipt will be sent to the email address you entered for the order detailing the items and the cost.

Order you enter will automatically be added to your inventory table. You will need to search for the company, add the Asset Number and check them out manually in the INV.

****One note** – When entering a LeadsPlus Bundle, two line items are needed. One for the bundle to charge the costs associated, and one to add the units. Below is a sample for a 3 pack. (for a 6 pack, line item two will have a qty of 6, and 10 for a ten pack)

Line Items					
Product		Qty	Price	Description	Extended
11153-3	▼	1	\$399.00	Leads Plus App Bundle (3-pack)	\$399.00
11153	▼	3	\$0.00	LeadsPlus Application	\$0.00

Again, this is just a test run and the program is incomplete. There are a lot of tweaks that will be made and your input will be appreciated.

We need your constant feedback during the show on how the system is working.

We need to know at the end of each show day how many onsites have been entered, and the company names so that I can monitor here that everything is working on our end.

If possible, please enter the orders using caps lock (all caps). That is how we enter them in our billing system.

Please contact me, John or Keith if you have any questions.

With Thanks,

Karen LeBlanc



Karen LeBlanc

Director of Accounting / Office Manager

217 General Patton Avenue
Mandeville, LA 70471

985.809.0600 ext 212

985.809.0700 Fax

504.654.8741 Mobile

www.american-tradeshow.com

karen.leblanc@american-tradeshow.com



CONFIDENTIAL COMMUNICATION

This electronic transmission, and any documents attached hereto, is covered by the federal Electronic Communications Privacy Act, 18 U.S.C. §§ 2510-2521, and

it may contain confidential and/or legally privileged information. The information is intended for use only by the recipient named above. If you have received this electronic message in error, please notify the sender and delete the electronic message. Any disclosure, copying, distribution, or use of the contents of information received in error is strictly prohibited by law.



Inventory v2.96 DEMO - AISES 2017.zip

610K [Scan and download](#)